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1919/20

The Ohio State University Bulletin
VOLUME XXIII NOVEMBER, 1918 NUMBER 5

# GENERAL INFORMATION

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UNIVERSITY OF ILLINOIS

## 1919-1920

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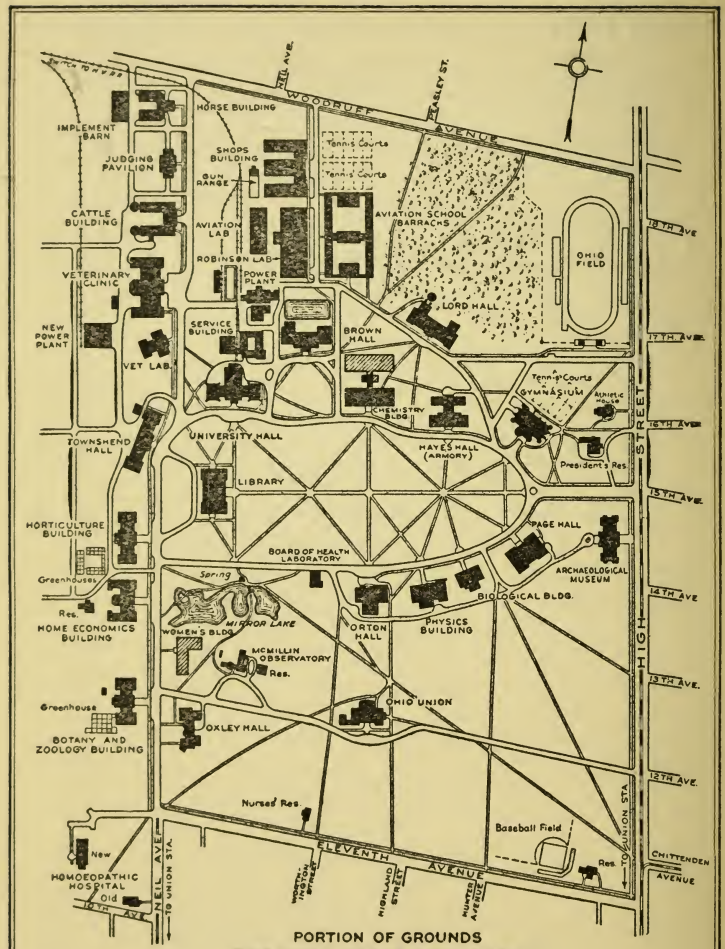
PORTION OF GROUNDS
THE OHIO STATE UNIVERSITY
LEGEND
Proposed buildings provided for by State Legislature.
Scale of Feet
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1918
W.D.T.
WOODRUFF AVENUE
EARLEY ST.
HIGH STREET
ELEVENTH AVENUE
CHITTENDEN AVENUE
NEIL AVE.
TO UNION STA.
HORSE BUILDING
IMPLEMENT BARN
JUDGING PAVILION
SHOPS BUILDING
GUN RANGE
Tennis Courts
CATTLE BUILDING
AVIATION LAB
AVIATION SCHOOL BARRACKS
OHIO FIELD
VETERINARY CLINIC
ROBINSON LAB
POWER PLANT
LORD HALL
NEW POWER PLANT
SERVICE BUILDING
BROWN HALL
VET LAB.
Tennis Courts
GYMNASIUM
ATHLETIC HOUSE
CHEMISTRY BLDG.
TOWNSHEND HALL
UNIVERSITY HALL
HAYES HALL (ARMORY)
President's Res.
LIBRARY
HORTICULTURE BUILDING
PAGE HALL
BOARD OF HEALTH LABORATORY
Greenhouses
Spring
ARCHAEOLOGICAL MUSEUM
BIOLOGICAL BLDG.
Res.
HOME ECONOMICS BUILDING
MIRROR LAKE
WOMEN'S BLDG.
ORTON HALL
PHYSICS BUILDING
McMILLIN OBSERVATORY
Res.
Greenhouse
OHIO UNION
BOTANY AND ZOOLOGY BUILDING
OXLEY HALL
Nurses' Res.
Baseball Field
Res.
New
HOMOEOPATHIC HOSPITAL
Old
NORTH AVE.
HOSPITAL NURSES' QUARTERS
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NURSES' AVENUE
12TH AVE.
13TH AVE.
14TH AVE
15TH AVE.
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17TH AVE.
18TH AVE

# UNIVERSITY CALENDAR

## 1919

Summer Session, Monday, June 23 to Friday, August 15.

Entrance examinations, Tuesday to Saturday, June 24 to 28, 8 A. M.

Entrance examinations, Tuesday to Saturday, September 9 to 13, 8 A. M.

Registration Day—First Semester—Tuesday, September 16.

President's Annual Address, Wednesday, September 17, 11 A. M.

Latest date for registration of candidates for a degree at the Commencement of June, 1920, October 1.

Registration Day, Short Courses in Agriculture—First Term—Tuesday, October 14.

Mid-semester reports to the Deans concerning delinquent students, Wednesday, November 19.

Thanksgiving recess begins November 26, 1 P. M., and ends December 2, 8 A. M.

Christmas recess begins Friday, December 19, 6 P. M.

## 1920

Christmas recess ends Tuesday, January 6, 8 A. M.

Registration Day, Short Courses in Agriculture—Second Term—Tuesday, January 6.

Final examinations, Wednesday, January 21 to Thursday, January 29.

Farmers' Week, Monday, January 26 to Friday, January 30.

First semester ends Thursday, January 29, 6 P. M.

Registration Day—Second Semester—Tuesday, February 3.

University Day, Saturday, February 21.

Close of Second Term, Short Courses in Agriculture, Friday, March 12.

Mid-semester reports to the Deans, Saturday, March 21.

Easter recess, Thursday noon, April 1 to Tuesday, April 6, 8 A. M.

Competitive Drill—Cadet Regiment—Saturday, May 29.

Memorial Day, Sunday, May 30.

Final examinations, Wednesday, June 3 to Thursday, June 10.

Commencement, Tuesday, June 15.

Summer Session, Monday, June 21 to Friday, August 13.

Entrance examinations, Tuesday, June 22 to Saturday, June 26, 8 A. M.

# CALENDAR FOR 1919

THE FRANKLIN CO. CHI.

### JANUARY.

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# CALENDAR FOR 1920

THE FRANKLIN CO. CHI.

### JANUARY.

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### DECEMBER.

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# FOREWORD

This Bulletin contains general information about the Ohio State University and its various colleges, the calendar for the year 1919-1920, administrative officers, the requirements for admission, the schedule of entrance examinations, fees and other expenses, rules and regulations, and student organizations and activities. It is intended primarily for young men and women who desire to enter the University.

On the last page of this Bulletin is printed a list of the special Bulletins published by the University. These bulletins include the announcement of courses offered in the various colleges, in detail. Every prospective student should consult this list, and send for the Special Announcement of the particular college that he intends to enter. This Bulletin of Information and the Special Announcement contain all necessary information.

The Annual Catalog is not published for general distribution but any of the Special Bulletins will be sent upon request. All requests for bulletins and entrance information should be addressed to *Lester E. Wolfe, Secretary of the Entrance Board, Ohio State University, Columbus, Ohio.*

EDITH D. COCKINS
University Editor

# ADMINISTRATION

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CHARLES F. KETTERING.....Dayton
GUY W. MALLON.....Cincinnati
OSCAR E. BRADFUTE.....Xenia

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Residence: 1956 Iuka Ave.—5835

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Residence: 1348 Neil Ave.—16310

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Residence: 1491 Neil Ave.—16507

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Residence: 209 S. Monroe Ave.—E. 2356

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Residence: 1851 N. Fourth St.—N. 2108

*Acting Dean of Women*.....MRS. GEORGE L. CONVERSE
Office: 201 Home Economics Building—99367
Residence: 1463 Neil Ave.—16522

*House Superintendent, Oxley Hall*.....JOSEPHINE MATTHEWS
Office and Residence: Oxley Hall—99352; N. 4146

*Manager of Ohio Union*.....EDWARD S. DRAKE
Office and Residence: Ohio Union—99357; N. 1002
Manager's private phone—99359—2 R

*Superintendent of Operation and Maintenance*.....
.....WILLIAM C. MCCRACKEN
Office: Service Building—99311; No. 718
Residence: 8 West Woodruff Ave.—11823

*University Architect*.....JOSEPH N. BRADFORD
Office: 100 Brown Hall—99361
Residence: 1778 N. High St.—11456

*Purchasing Agent*.....RAY M. ROYER
Office: University Hall (East End)—99374; N. 3222
Residence: 1846 Arlington Ave., Upper Arlington—H.3184

*Receiving Clerk*.....FREDERICK E. JONES
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Residence: 255 Oakland Park Ave.—N. 7246

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*Secretary*.....LESTER E. WOLFE
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*Secretary*.....EDITH D. COCKINS
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Office: 103 University Hall—99391

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*Chairman*.....WILLIAM L. GRAVES
Office: 203 Physics Building—99384; Campus 423

## THE OHIO STATE UNIVERSITY ASSOCIATION

*Acting Secretary*.....*NAN CANNON
Office: Ohio Union—99350
Residence: 1312 Neil Ave.—16220

*Absent on leave.

# THE COLLEGES

## THE GRADUATE SCHOOL

*Dean*.....*William McPherson

*Acting Dean*.....Wilbur H. Siebert

Office: 103 University Hall—99391
Residence: 182 W. Tenth Ave.—16314

*Secretary*.....Edgar S. Ingraham

Office: 103 University Hall—99391
Residence: 182 E. North Broadway—12565

## COLLEGE OF AGRICULTURE

*Dean*.....Alfred Vivian

Office: 100 Townshend Hall—99328
Residence: 375 W. Eighth Ave.—16605

*Secretary*.....True G. Watson

Office: 100 Townshend Hall—99328; N. 2206; Campus 431
Residence: 29 W. Frambes Ave.—N. 7841

## COLLEGE OF ARTS, PHILOSOPHY AND SCIENCE

*Dean*.....Joseph V. Denney

Office: 100 University Hall—99341
Residence: 230 W. 10th Ave.—16322

*Secretary*.....Francis W. Coker

Office: 100 University Hall—99341
Residence: 19 Fifteenth Ave.—11051

## COLLEGE OF COMMERCE AND JOURNALISM

*Dean*.....James E. Hagerty

Office: 103 Page Hall—99382
Residence: 94 Fifteenth Ave.—11097

*Secretary*.....Walter C. Weidler

Office: 103 Page Hall—99382
Residence: 330 W. Ninth Ave.—16157

*Absent on War Service.

## COLLEGE OF DENTISTRY

*Dean*.....HARRY M. SEMANS
Office: Medical College, Park St.—7767-2 R
Residence: Grandview Heights—13048

*Secretary*.....HARVEY V. COTTRELL
Office: Medical College, Park St.—7767-2 R
Residence: Dunedin Road—12502

## COLLEGE OF EDUCATION

*Dean*.....GEORGE W. KNIGHT
Office: 211 University Hall—99375
Residence: 104 Fifteenth Ave.—11300

*Secretary*.....CHARLES C. MCCRACKEN
Office: 211 University Hall—99375
Residence: 172 E. Lane Ave.—11971

## COLLEGE OF ENGINEERING

*Acting Dean*.....EDWIN F. CODDINGTON
Office: 131 Lord Hall—99331
Residence: Upper Arlington

*Secretary*.....ROBERT MEIKLEJOHN
Office: 131 Lord Hall—99331
Residence: 419 W. Ninth Ave.—16286

## COLLEGE OF HOMOEOPATHIC MEDICINE

*Dean*.....CLAUDE A. BURRETT
Office: 209 Horticulture Hall—99372
Residence: 1948 Iuka Ave.—11253; N. 5453

*Secretary*.....ALBERT E. HINSDALE
Office: 209 Horticulture Hall—99372
Residence: 1906 N. High St.—N. 6872

## COLLEGE OF LAW

*Dean*.....JOHN J. ADAMS
Office: 113 Page Hall—99335
Residence: 40 S. Monroe Ave.—5312

*Secretary*.....ALONZO H. TUTTLE
Office: 113 Page Hall—99335; Campus 416
Residence: Athletic Club

## COLLEGE OF MEDICINE

*Dean*.....*Eugene F. McCampbell
*Acting Dean*.....Francis L. Landacre
Office: Medical College, Park St.—3285
Residence: 2026 Iuka Ave.—11315

*Secretary*.....Emery R. Hayhurst
Office: Medical College, Park St.—3285
Residence: Upper Arlington—H. 2068

## COLLEGE OF PHARMACY

*Acting Dean*.....Clair A. Dye
Office: 109 Chemistry Building—99315-3 R; Campus 442
Residence: 1569 Worthington Street—16356

*Secretary*.....Edward D. Davy
Office: 109 Chemistry Building—99315-3 R; Campus 442
Residence: 21 Twelfth Ave.—11798

## COLLEGE OF VETERINARY MEDICINE

*Dean*.....David S. White
Office: Veterinary Laboratory—99336
Residence: 1656 Neil Ave.—10570

*Secretary*.....Oscar V. Brumley
Office: Veterinary Clinic—99337; Campus 496
Residence: 120 Fifteenth Ave.—11623

*Absent on War Service.

# THE OHIO STATE UNIVERSITY

The Ohio State University is supported by appropriations from the State and Federal governments. It is the largest university in Ohio. It ranks ninth in size in the United States, and fourth among the State universities.

The campus and farm cover 777 acres. The campus proper contains 115 acres. There are thirty-three buildings on the campus, and four residences. The total value of land and buildings is over $6,777,344. The enrollment in the University, November 1st, 1918, was 4,888 and the number of instructors and administrative officers numbered 474. The University is open on equal terms to both sexes.

### LOCATION

The University is situated within the corporate limits of the city of Columbus, and is reached by means of the High Street or Neil Avenue electric cars.

The offices of the Entrance Board, the Registrar, the Bursar, and the President of the University are located in University Hall.

### ORGANIZATION

For convenience of administration, the departments of the University are grouped into organizations called colleges. The Ohio State University comprises a graduate school and eleven colleges, each under the administration of a Dean and a College Faculty, as follows:

Graduate School
College of Agriculture
College of Arts, Philosophy and Science
College of Commerce and Journalism
College of Dentistry
College of Education
College of Engineering
College of Homoeopathic Medicine
College of Law
College of Medicine
College of Pharmacy
College of Veterinary Medicine

In addition to the above, there is a Summer Session under the supervision of a Director and governing committee for the administration of the regular University courses offered in the summer.

# THE COLLEGES

## GRADUATE SCHOOL

The Graduate School administers the graduate work offered in the several departments of the University. The School is under the direction of a Graduate Council consisting of a Dean and twelve members appointed from among the departments offering graduate work.

The higher degrees conferred by the University are as follows: Master of Arts, Master of Science, Master of Science in Public Health, Doctor of Philosophy, and the following professional engineering degrees: Architect, Architectural Engineer, Civil Engineer, Mechanical Engineer, Electrical Engineer, Engineer of Mines, Ceramic Engineer, and Chemical Engineer.

To fulfill the requirements for a graduate degree each student must complete an approved course of study consisting of a major subject and either one or two minor subjects, which are related in general character to the major subject. This course of study is arranged by the student in consultation with the instructor in charge of the major subject. In general about two-thirds of the student's time will be devoted to the major subject and the remaining one-third to the minor subject or subjects.

All communications and inquiries concerning the Graduate School whether from prospective students or from those whose work is in progress, should be directed to the Dean of the Graduate School. A special bulletin describing the work of this school may be obtained by addressing the Secretary of the Entrance Board.

## COLLEGE OF AGRICULTURE

### FOUR-YEAR CURRICULA

The College of Agriculture offers an opportunity for specialization in Agriculture, Horticulture, Forestry, Landscape Architecture, Applied Entomology, and Home Economics.

The four-year curricula of this college consist of regular collegiate courses of the University and lead to the degree, Bachelor of Science.

### THREE-YEAR CURRICULA

The three-year curricula in Agriculture and Horticulture are adapted to the needs of farm boys who find it impossible to avail themselves of the four-year curricula, especially those who have not had the advantages of a high school education. They are not recommended for students who can meet the entrance requirements to the four-year curricula.

The three-year courses extend through three years of five months each, beginning the Tuesday following the 15th day of October, and closing the Friday preceding the 19th day of March. The courses are complete in themselves and do not offer preparation for any of the four-year curricula, nor will they be accredited toward a degree on any of these curricula.

### WINTER COURSES

The Winter Courses are offered for the benefit of those who cannot leave their farm work except during the winter months. These courses are in general agriculture, poultry husbandry and dairying. They begin the first week in January and continue for eight weeks. There are no educational requirements for admission to these courses. Special bulletins describing the winter courses will be mailed on request.

### EXTENSION COURSES IN AGRICULTURE

Extension Courses in Agriculture are given during the winter months in the various counties of the State. These courses are one week in length and are designed to give practical instruction in the local agricultural and domestic problems.

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## COLLEGE OF ARTS, PHILOSOPHY AND SCIENCE

The College of Arts, Philosophy and Science comprises the courses of study that are designed to furnish a liberal education in the languages and literatures, the sciences, mathematics, philosophy, history, politics, economics, sociology, and preparation for commerce, law, medicine, philanthropic work, administration, journalism, and the higher positions in teaching.

The completion of the requirements leads to the degree, Bachelor of Arts or Bachelor of Science.

DEPARTMENTS

This College includes work in the following departments: American History, Anatomy, Astronomy, Bacteriology, Botany, Chemistry, Economics and Sociology, English, European History, Geology, German, Greek Languages and Literature, Journalism, Latin Language and Literature, Mathematics, Military Science and Tactics, Philosophy, Physical Education, Physics, Physiology, Political Science, Psychology, Romance Languages and Literatures, Zoology and Entomology.

## COLLEGE OF COMMERCE AND JOURNALISM

The College of Commerce and Journalism offers professional training to young men and women who plan to enter the fields of Business Administration, Journalism and Public or Social Service. The work is based upon two years of college training and presents an opportunity to specialize in accounting, banking and finance, charity organization, insurance, journalism, manufactures, marketing, transportation, public service, and social service.

The completion of the requirements leads to the degree, Bachelor of Science.

## COLLEGE OF DENTISTRY

The College of Dentistry presents a four-year course of study in the sciences fundamental to dental surgery, leading to the degree, Doctor of Dental Surgery. Laboratory and clinical facilities are adequate.

The curriculum prepares fully for examinations prescribed by national and state laws.

## COLLEGE OF EDUCATION

The College of Education is one of the officially approved instrumentalities of the State for the professional training of teachers. It offers practical and theoretical courses for the training of high school teachers and principals, of principals of

elementary schools, of supervisors of special studies, of superintendents of school systems, of county and district superintendents, and of instructors in normal schools. Its purpose is to assist the student in the acquirement of a knowledge of the branches which he wishes to teach, to give him a right attitude toward education, and to establish in him a skill in the use of efficient methods of teaching and of supervision.

The effort of the college is to bring into proper adjustment within the limits of a four-year curriculum the academic training, the theoretical professional training, and the practical professional training necessary for a proficient teacher. The completion of the requirements leads to the degree, Bachelor of Science in Education.

Upon the payment of a fee of one dollar to the State Superintendent of Public Instruction a graduate of this college receives a provisional high school certificate valid for four years. The holder of a provisional certificate, furnishing evidence that he has completed at least twenty-four months of successful teaching, will be granted a life certificate by the State Board of School Examiners.

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## COLLEGE OF ENGINEERING

The College of Engineering offers instruction in the fundamental sciences and arts upon which all engineering rests, and such special and technical knowledge of the various branches of engineering as will enable students to enter them and maintain themselves while gaining their professional experience. In addition, it is believed that the severe mental discipline of the various courses of instruction makes the engineering curriculum fully the equal of any other in general educational value.

### CURRICULA LEADING TO BACHELOR DEGREES

This college offers instruction in the following important fields of engineering work, which leads to the following degrees:

Bachelor of Architecture, (B. Arch.)
Bachelor of Ceramic Engineering, (B. Cer. E.)
Bachelor of Chemical Engineering, (B. Ch. E.)
Bachelor of Civil Engineering, (B. C. E.)
Bachelor of Electrical Engineering, (B. E. E.)

Bachelor of Mechanical Engineering, (B. M. E.)
Bachelor of Engineering in Mining, (B. E. M.)
Bachelor of Engineering, (B. E.)

## COLLEGE OF HOMOEOPATHIC MEDICINE

The College of Homoeopathic Medicine provides a four-year curriculum based upon two years of college work, leading to the degree, Doctor of Medicine.

The Homoeopathic Hospital under the supervision of the College is located on the campus. It draws clinical material from the city of Columbus, and from the various counties of Ohio. Opportunities for clinical studies are afforded also at the State Institution for the Deaf, the Ohio Penitentiary, and at the University Homoeopathic Dispensary.

## COLLEGE OF LAW

The College of Law provides a three-year curriculum based upon two years of college work, leading to the degree, Bachelor of Laws or Juris Doctor.

The Law Library facilities are ample. In the city of Columbus are held sessions of Federal and State Courts of all grades, to which students have access for observing practice. Numerous moot courts under proper supervision are held in the College.

## COLLEGE OF MEDICINE

The College of Medicine provides a four-year curriculum based upon two years of college work, leading to the degree, Doctor of Medicine.

The College is able to utilize the unusual clinical facilities afforded by the numerous hospitals and charitable institutions located in Columbus. In all respects it conforms with the highest standards set by the American Medical Association.

The College of Medicine also offers a course in Public Health Nursing on the satisfactory completion of which a certificate in Public Health Nursing will be granted; and a five-year curriculum in Science Nursing on the satisfactory completion of

which the degree of Bachelor of Science and a diploma in Nursing are granted.

## COLLEGE OF PHARMACY

The College of Pharmacy aims to furnish a technical and practical training for the pharmacist.

This College provides a four-year curriculum leading to the degree, Bachelor of Science in Pharmacy and a two-year curriculum for students desiring the certificate of Pharmaceutical Chemist.

To supply this training numerous laboratories have been provided. These are modern in type of construction and are generously equipped with the apparatus necessary for demonstrating and carrying on the work. The work of the college, aside from that of pure pharmacy is coordinated with that of the other departments of the University.

## COLLEGE OF VETERINARY MEDICINE

The College of Veterinary Medicine provides a four-year curriculum leading to the degree, Doctor of Veterinary Medicine.

It aims to fit students for the regular practice of Veterinary Medicine; to offer the special training necessary to equip graduates for positions in Federal Civil Service and for state and municipal inspectors; to provide opportunity for graduate work for those who contemplate research work or teaching.

The location of the college in a city of over 200,000 inhabitants makes possible a combination of theoretical and practical training in the study of animal diseases. From the city are brought to the clinics horses, dogs and other pet animals, while from the adjacent agricultural country come the meat and wool-producing animals for treatment. In larger cities these latter animals are not so readily available for clinical study.

## PUBLIC HEALTH AND SANITATION

A course in Public Health is offered under the administration of the Graduate School of the Ohio State University with the

cooperation of the Ohio State Board of Health, and leads to the degree, Master of Science.

The principal object of this course is to prepare young men and women to occupy administrative and executive positions as health officers, members of boards of health, secretaries, agents, or inspectors of health organizations. The course provides the scientific ground work of sanitary knowledge which underlies efficient health administration. Exceptional opportunities for the practical study of the arts of public sanitation are offered to students in connection with the work of the Ohio State Board of Health, the Board of Health of the City of Columbus, the various village and township boards of health in the vicinity of Columbus, and various local voluntary organizations engaged in the special field of public health work.

## SCIENCE NURSING

The Science Nursing Curriculum offers preparation for women as supervising nurses, hospital superintendents, social service nurses, industrial nurses, and hospital dietitians. It enables the student to accomplish in five calendar years what would ordinarily require seven academic years.

The Science Nursing Curriculum is offered by the Ohio State University in cooperation with the Protestant Hospital Training School for Nurses. The work in this Curriculum parallels closely the first three years of the Curriculum in Home Economics and the Three-Year Curriculum in Nursing of the Protestant Hospital Training School for Nurses.

The proposed curriculum meets the requirements of the National League for Nursing Education, of the American Nurses Association, of the National Organization for Public Health Nursing, and the legal requirements of the State of Ohio. The graduates of this course will be eligible for admission to the State examination for the registration of nurses.

Upon the satisfactory completion of the work prescribed in the Ohio State University and the Protestant Hospital Training School for Nurses the student will be recommended for the degree of Bachelor of Science and a Diploma in Nursing.

## APPLIED OPTICS

The Course in Applied Optics offers a thorough training in theoretical and practical optics and the application of optical principles to the correction of visual errors, with clinical practice in both the refractive and pathological fields. The curriculum covers four years and leads to the degree, Bachelor of Science in Applied Optics.

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## THE SUMMER SESSION

The University maintains a Summer Session of eight weeks in which many regular courses are offered, and in addition special courses that are not given during the regular college year. The administration of the work of the Summer Session is under the charge of a director, to whom all correspondence should be addressed.

The Summer Session of 1919 begins Monday, June 23 and ends Friday, August 15.

The primary purpose of the Summer Session is to meet the needs of (a) superintendents, high school principals, supervisors and teachers; (b) graduate students; (c) undergraduate college students and prospective college students who desire to earn advanced credit and thus shorten the time they must spend in college, or lessen the amount of work they must carry during the regular college year; (d) special students over 21 years of age who may wish to pursue special work during the summer months.

One special aim of the Summer Session is to place the equipment of the University at the service of those who cannot attend during the regular University year.

All students who attend the Summer Session are registered in one of the regular colleges of the University, determined by the field in which they wish to study or the purpose they have in view. For requirements for admission see pages 34 to 47.

Courses are offered in the Summer Session by the College of Agriculture, College of Arts, Philosophy and Science, College of Education, College of Engineering, College of Commerce and Journalism, and the Graduate School.

For full announcement of courses send for the special Bulletin of the Summer Session.

### LAKE LABORATORY

The work at the Lake Laboratory affords teachers and students of biology an opportunity for special study of the biology of the lake regions, and for advanced instruction in biological subjects.

The Lake Laboratory is located at Cedar Point, Sandusky, Ohio.

### UNIVERSITY CREDIT FOR SUMMER SESSION WORK

The Graduate School will recognize three summer sessions of eight weeks of full time graduate work as the equivalent of a year's residence, provided that the work be continued between sessions under proper supervision; otherwise four summer sessions will be required.

For undergraduate work, four summer sessions of full time collegiate work will be recognized as the equivalent of a year's residence, or two summer sessions as equivalent to one semester.

The special Summer Session bulletin will be sent on request.

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## MILITARY SCIENCE AND TACTICS

Under the law of Congress establishing the land grant colleges, it is required that instruction be given in Military Science and Tactics. Under normal conditions three commissioned officers and five non-commissioned officers of the regular army are detailed by the War Department to take charge of this department, and the trustees have directed that all male students, except those registered in the Colleges of Law, Medicine, Homoeopathic Medicine, and Dentistry, shall render two years of cadet service unless especially excused by the Military and Gymnasium Board.

Foreign students are not exempted from cadet service, nor is self-support accepted as an adequate reason for excusing a student from the requirement in Military Science.

Students should not arrange for uniforms until so directed by the military authorities. The course of instruction is both

practical and theoretical. For purposes of drill, all students enrolled in the department are organized into two regiments, composed of six battalions of three companies each, a band and a trumpet corps. Each battalion has its own staff officers. In addition to the two regiments, there are two companies of men from the students of the Three-Year Course in Agriculture. The total number of men under arms averages about seventeen hundred.

The appointment of cadet officers during the second year of service is for excellence in their work. These officers may serve during the third and fourth years of their college residence, and are given compensation at the end of each year of satisfactory service, amounting to $30.00 for lieutenants, $40.00 for captains, and larger sums for officers of higher rank.

Service in the band is credited as military service. Positions in the band are assigned after competitive try-outs. Members of the band who volunteer for service after having completed their two years of required duty, are paid at the rate of $20.00 per year and receive instruction during the four winter months from a competent bandmaster.

## RESERVE OFFICERS' TRAINING CORPS

Under the Defense Act of June 3, 1916, there was established at the Ohio State University a Reserve Officers' Training Corps to which all students are eligible who have completed the requirements in Military Drill for the first and second years. Students entering the Reserve Officers' Training Corps are required to complete a practical and theoretical course in Military Science extending through the Junior and Senior years of residence. When this requirement is completed the President of the United States will grant them a commission as 2nd Lieutenant in the Officers' Reserve Corps when recommended by the Commandant of Cadets and the President of the University.

During this two years of required work the United States will furnish to the student one complete uniform each year and one ration which is commuted at 30 cents per day during the fiscal year.

## PHYSICAL EDUCATION

Physical Education is conducted under the supervision of the director, who is a member of the University Faculty. Regular class-exercise, two hours per week is required during the first year of a student's residence at the University or until he has successfully completed one year of gymnasium work. Women students are required to complete two years' work. A thorough physical examination is made of each student at the opening and close of the college year. Physical defects, abnormalities and weaknesses are noted, and judicious, healthful exercise is prescribed to fit the student's individual needs.

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## WORK THE UNIVERSITY DOES NOT OFFER

Inquiry is often made concerning a number of courses which the University does not offer.

The University does not have a Divinity School, nor a course for Librarians. There is no School of Music or of Fine Arts.

There is no normal school work (for grade schools), preparatory work, business courses (as offered in business colleges), no instruction in typewriting, bookkeeping, telegraphy, stenography, elocution and oratory or embalming.

# LIBRARIES

## THE UNIVERSITY LIBRARY

The University Library consists of the General Library and a number of departmental libraries. The total number of bound volumes is 198,295.

The General Library is open on every week-day of the year, with the exception of legal holidays. During the academic year, from Monday until Friday, the hours are from 7:30 a. m. to 9:30 p. m. and on Saturday from 7:30 a. m. to 5:30 p. m. On Sunday, the Periodical Room is open from 1:30 p. m. to 5:30 p. m. During the Summer Session, the hours are from 7:30 a. m. to 9:30 p. m. from Monday to Friday, and from 7:30 a. m. to 1:00 p. m. on Saturday. During vacations, the hours are 8:00 a. m. to 12:00 m. daily.

The University Library contains some especially fine collections and sets. It is the only library in Ohio having the Parliamentary Papers of Great Britain. The collection of herd books in animal husbandry is the most complete of any agricultural college. The Outhwaite collection of books on the Civil War is a notable group treating of this period in American history. The Siebert Library of German History is fairly complete for this field. The Frederick C. Clark Library in Economics has an endowment which produces a substantial annuity that adds greatly to resources of this subject. In all the fields of knowledge taught at the University, there are found the most important sets of periodicals and transactions and proceedings of societies.

The University Library is a government depository for the official publications of the United States and receives thousands of documents from the states, the cities and the foreign countries. In addition, the Library receives all the exchanges from the Ohio Academy of Science, the Ohio State University Scientific Association, the Ohio Biological Survey, and from the distribution of the various official University publications.

A number of department libraries have been created, so as to place specialized literature in the buildings where the subject is taught and studied. In four of these departments, reference librarians have been put in charge of the special collections.

The Law Library is in Page Hall and contains 29,645 volumes. This library includes all of the United States and State reports, the English reports, the latest statutes and codes and session laws of the states, and a good collection of text-books. It is especially well equipped for the study of Ohio Law.

The Medical Library is located in the Medical Building on Park Street. It contains 1,234 volumes, mainly a working collection of medical and dental reference books. The current numbers of medical and dental periodicals are on file. The main medical collection is housed in the General Library on the campus.

The Brown Hall Library is located in Brown Hall, and contains 925 volumes on Architecture, Engineering Drawing, and Civil Engineering. The collection of plates is especially notable.

The Orton Memorial Library, located in Orton Hall, contains 1689 volumes, practically all the University book collections in geology, except a reference collection in the Main Library. In addition, the Ohio Geological Survey deposits its document exchanges with the library and these, together with other accessions, constitute a very complete set of official geological reports from the states, foreign governments and scientific societies.

The Botany and Zoology Library is located in the Botany and Zoology Building. It contains 2410 volumes. The "Index to General Botanical Literature," issued by the Torrey Botanical Club, the "Index to Algological Literature," prepared by Miss Josephine Tilden, and the card index of the Concilium Bibliographicum are shelved in this department library.

Other departmental libraries of more or less importance are found in Chemistry, in Homoeopathic Medicine, in Mining, Metallurgy and Ceramics, in Electrical Engineering, in Economics and Sociology, in Military Science and in Physical Education.

A Library Handbook has been issued, which gives in detail an account of the library service. It will be sent to any one on request.

## STATE, CITY AND SPECIAL LIBRARIES

The Ohio State Library contains 235,218 volumes. It is located in the State House. It is especially strong in the collection of newspapers and state histories. The Legislative Reference Department contains the specialized and comparative information on state problems.

The Supreme Court Law Library contains 40,000 volumes. It is located in the Judiciary Annex to the State House. Its collection includes complete sets of the English, Scotch, Irish, Canadian, United States and State reports, statutes, session laws, and digests. The important legal periodicals are on file.

The Industrial Commission of Ohio maintains a specialized library in the field of workmen's compensation, labor, and industrial accidents. It contains about 1,000 volumes, including all the court reports and cases in these fields. It is located in the Majestic Theatre Building.

The Ohio Archeological and Historical Society has a library of about 12,000 volumes. It is located on the campus, near the Fifteenth Avenue entrance. It is especially strong in the history of Ohio and of the Northwest Territory. The Ohio Historical Commission has been operating in close cooperation with the Society in collecting the records of Ohio's participation in the Great War. These records are part of the library and constitute one of its strongest departments.

The Ohio Institute of Public Efficiency has a special library of 400 books and 2300 pamphlets, located in the Hartman Building. It contains such reports, documents and books as are needed in the investigative work of the Institute.

The Carnegie Library numbers 103,000 volumes. It is located on Grant Avenue at the head of State Street. Its collection is developed for public use.

The Public School Library has 116,000 volumes, which includes all the class room collections and supplementary readers used in the Columbus Public Schools.

All of these libraries are accessible to the students and professors of the University, subject to the local regulations of each institution.

# MUSEUMS

The University is the repository for a number of fine collections of historical and scientific value.

The State has placed at the High Street entrance to the University Campus, a handsome new building for the housing of its collections of archeological and historical specimens of Ohio. This is the largest collection in the State, and is of especial interest to Ohio people.

The Botanical Museum contains the University and State herbariums, a complete collection of native woods of Ohio, a collection of seeds and fruits of plants, and of native medicinal plants. There is also a general collection of vegetable products, including textile fabrics and coloring substances for illustrating economic botany.

The Ceramic Museum contains some rare specimens of pottery and several exhibits of the experimental work done by students in the Ceramics laboratory.

The Geological Museum is located in Orton Hall, and has valuable collections of fossils and geological specimens.

The collection of fossils includes the animal and plant fossils of the rocks of Ohio. The economic minerals of the State are shown to excellent advantage. The coals, petroleums, iron ores, clay, and building stones produced in Ohio are represented in large collections.

The Zoological Museum is located in the new Botany and Zoology Building, and has an unusually fine collection of the skins of Ohio and American birds. There are also fine collections of molluscans and insects.

The Veterinary Museum is devoted to pathological specimens used in the departmental work.

# ADMISSION

## ENTRANCE BOARD OFFICE HOURS

The office of the Entrance Board is Room 107, University Hall. The office is open from 8 a. m. until 5 p. m. except Saturday. On Saturday, the office hours are from 8 a. m. to 12 m.

## CORRESPONDENCE

All requests for bulletins, announcements, reports, and printed matter in general, as well as *all inquiries relating to entrance requirements, examinations, certificates, courses and topics similar to those touched upon in this bulletin, should be addressed to L. E. Wolfe, Secretary of the Entrance Board. No estimate of the amount of credit toward admission or toward admission with advanced standing can be given unless official certificates are submitted describing completely all the work upon which claim for credit is based.* These certificates should be mailed before September 1st. When writing to the Secretary reference should be made to any previous correspondence. Addresses and signatures should be very carefully written, since many catalogs fail to reach the inquirer through carelessness in this detail. Bulletins are mailed as second-class matter, and on this account may be delayed as much as a week after notice of sending is received by the inquirer.

## NEW STUDENTS

New students, as far as possible, should arrange for their admission before the University opens. Nearly all registration can be completed by mail, even to the payment of fees. By registering in the summer, a student saves himself the time and inconvenience of standing in line and waiting for an interview with the Registration Committees.

No student will be admitted until he has presented satisfactory credentials to the Entrance Board.

## CLOSE OF REGISTRATION

Registration of new students for the first semester will close the second Tuesday after Registration Day. No applicants will be granted admission after that date, except for special reasons presented in writing and approved by the Executive Committee of the appropriate college, the instructors concerned, and the Entrance Board.

## REQUIREMENTS FOR ADMISSION

### ENTRANCE UNITS

The statement of the quality of work required for entrance is made in terms of units. By a unit is meant a course of study covering a school year of not less than thirty-six weeks, with five periods of at least forty-five minutes each per week. A half unit is a similar course for a half year. Two hours in manual training or other laboratory work are equivalent to one hour in the class room.

The following is a list of subjects, with their unit value, which may be offered for entrance to the University. For the definite requirements for admission to each college see pages 34 to 47.

| | |
|---|---|
| English | 1, 2, 3, or 4 units |
| (Foreign students may substitute their native language for the English requirement.) | |
| American History or American History and Civil Government | 1 unit |
| Ancient History (Greek and Roman) and Medieval History to 814 A. D. | 1 unit |
| Medieval and Modern History from 814 A. D. to the present | 1 unit |
| (For the present, General History may be counted as a unit, but not in addition to Ancient or Medieval and Modern History.) | |
| English History | ½ or 1 unit |
| Algebra (through quadratics) | 1 unit |
| Algebra (beyond quadratics) | ½ unit |
| Geometry (plane) | 1 unit |
| Geometry (solid) | ½ unit |

| | | |
|---|---|---|
| Trigonometry | | ½ unit |
| Latin | 1, 2, 3, or | 4 units |
| Greek | 1, 2, or | 3 units |
| German | 1, 2, 3, or | 4 units |
| French | 1, 2, 3, or | 4 units |
| Spanish | 1, 2, 3, or | 4 units |
| Physics | | 1 unit |
| Chemistry | | 1 unit |
| Physical Geography | ½ or | 1 unit |
| General Science | ½ or | 1 unit |
| Zoology | ½ or | 1 unit |
| Botany | ½ or | 1 unit |
| Economics | ½ or | 1 unit |
| Physiology | | ½ unit |
| Geology | ½ or | 1 unit |
| Astronomy | ½ or | 1 unit |
| Agriculture | ½ or | 1 unit |
| †Farm Experience | | 2 units |
| Commercial Subjects<br>‡Home Economics<br>Manual Training<br>Free-hand Drawing | The Entrance Board may, after investigating each claim, grant a total credit of not to exceed | 4 units |

## METHODS OF ADMISSION

Admission to the University may be secured by two methods:

**(1) By examination**

**(2) By certificate**

## ADMISSION BY EXAMINATION

The Entrance Board conducts annually two examinations for admission, one in June, and the other before the opening of the session in September. All students planning to enter by examination must arrange to be present on these dates since no other opportunities for examinations are offered. It is well

†Farm experience is accepted toward admission of male applicants to the College of Agriculture only, and must be certified on the high school certificate by the proper school authority.

‡Not accepted toward admission to the College of Veterinary Medicine.

to take as many of the examinations as possible in June and the remainder in September. By this plan an examination in which the candidate has failed in June, can be taken again in September. There is no fee charged for the examination, and paper for the written work is supplied by the examiners. A schedule of the examinations follows. Of course, no one applicant will take all of the studies here scheduled, but each will select those which are necessary to gain admission to the course of his choice. Upon request, the Secretary of the Entrance Board will mail to any address a bulletin containing a sample set of questions.

### SCHEDULE OF ENTRANCE EXAMINATIONS

The Entrance Board will conduct entrance examinations June 24 to 28, and September 9 to 13, 1919.

The hours for examinations are 8 a. m. and 1 p. m. Students intending to take any of the examinations scheduled in any given half day must appear within one hour of the time set for examinations. Students applying for examination will go first to the office of the Entrance Board, 107 University Hall, for registration.

| | | |
|---|---|---|
| Tuesday | A.M. | History: Ancient and Medieval (to 814 A. D.), Medieval and Modern (after 814 A. D.), English |
| Tuesday | P.M. | English Composition and Rhetoric, English Classics, Chemistry |
| Wednesday | A.M. | Algebra, Physical Geography, Greek |
| Wednesday | P.M. | Plane Geometry, German, Spanish, General Science |
| Thursday | A.M. | Civil Government, Solid Geometry, Zoology |
| Thursday | P.M. | Beginning Latin and Caesar, Elements of Agriculture, Trigonometry, Commercial Geography |
| Friday | A.M. | Physics, Physiology, Botany, Economics |
| Friday | P.M. | American History, French, English Literature |
| Saturday | A.M. | Virgil, Cicero, Home Economics, Astronomy, Geology |

## ADMISSION BY CERTIFICATE

*Credentials which are accepted toward admission to the University become the property of the University and are kept permanently in the files.*

**All certificates must be official.** They must be made out and signed by the superintendent, principal, school clerk, or some other official of the school, and mailed by him directly to the Entrance Board. This should be done as early as possible in the summer. Blank certificates will be sent on application, and applicants are requested to use these rather than their high school certificates. Diplomas need not be presented.

### CERTIFICATES FROM SECONDARY SCHOOLS IN OHIO

To be acceptable for admission a certificate from a secondary school in Ohio must be issued by a school rated as *first grade* on the list of the State Superintendent of Public Instruction; but certificates from schools rated as second grade will be accepted for admission to the Colleges of Agriculture and Veterinary Medicine. To be satisfactory the certificate must give in detail the studies pursued, the number of recitations per week, the length of each recitation period, and the grades received. No certificate will be accepted from a high school unless the holder is a graduate, except to the College of Veterinary Medicine. Certificates from academies and private schools, not on the list of the State Superintendent of Public Instruction, but inspected and approved by the University, will be accepted on the same conditions.

### CERTIFICATES FROM COLLEGES AND NORMAL SCHOOLS

A certificate from a college or a normal school must indicate the preparatory units upon which the student entered, the course pursued, the credits attached to each, the grades received and the number of semesters in residence. It must differentiate the credits of the regular session from those of the summer sessions, and must state that the student is in good standing.

### CERTIFICATES FROM EXAMINING BOARDS

Certificates will be accepted from the College Entrance Examination Board, the New York Regents, and the Ohio State Board of School Examiners at their face value.

### CERTIFICATES OF EXPERIENCE OR OF AGE

Certificates of practical experience or of age must supply the exact address of the signer.

### CORRECTIONS TO CERTIFICATES

All corrections to certificates must be made before registration for the second semester. Corrections offered later than this will be honored only by special action of the Entrance Board.

## ADMISSION ON PROBATION

If the credentials of an applicant show that his scholarship has been of doubtful character, the Entrance Board is authorized to admit him on probation, stamping the word "Probation" on his card of admission and on his census card as a memorandum to his secretary. The Entrance Board may refuse college credits to a candidate admitted on probation.

## ENTRANCE CONDITIONS

**Number of Entrance Conditions Allowed on Certificates.** No applicant will be admitted on certificate to any college of the University, other than Agriculture, Veterinary Medicine, or Engineering, who fails to present the units required for admission to his course. Applicants may be admitted to the Colleges of Agriculture, Engineering, and Veterinary Medicine with a deficiency of one unit. In the College of Engineering this deficiency must be in some topic other than foreign language.

In the College of Law a candidate may be admitted who lacks not to exceed four semester hours.

**Removal of Entrance Conditions by Examination.** The Entrance Board shall conduct an examination for the removal of entrance conditions at an advertised date in April. Conditions may also be removed at the examinations for admission in June and September. A student who is taking or has completed a college course is not eligible for entrance examination upon the same topic unless it is a fixed requirement in his course.

No entrance condition can be removed by examination after the beginning of the third semester of residence.

**Removal of Entrance Conditions by Excess College Work.** Four semester hours of college work as nearly in kind as practicable shall be cancelled from the student's collegiate record for each unit of entrance conditions outstanding at the beginning of the student's third semester of residence.

## ADMISSION WITH ADVANCED STANDING

An applicant who comes from an approved college and who brings an official and explicit certificate describing his entrance credits, his courses of study and scholarship, and giving evidence of good standing will be admitted to any of the colleges of the University in accordance with either of two plans:

(a) The units on which the candidate was admitted to the approved college will be accepted at their face value; deficiencies will be made up from the college credits presented, and advanced credit will be given for any remaining satisfactory work; or

(b) Thirty semester hours of Liberal Arts subjects will be accepted in lieu of entrance units and the candidate will be admitted without examination and without any conditions; but without advanced standing on the work counted for admission.

Applicants from colleges whose standing is unknown to the Entrance Board must present certificates of admission satisfactory under the rules relating to certificates; and must pass examinations upon the college work for which credit is in doubt.

## ADMISSION AS A SPECIAL STUDENT

### GENERAL REQUIREMENTS FOR ADMISSION AS A SPECIAL STUDENT

An applicant who desires to pursue a special plan of work in the University, but who is not a candidate for a degree or a certificate will be admitted as a special student to the college offering the work upon the following conditions:

(a) He must satisfy the regular entrance requirements of the college to which he seeks admission.

(b) He must submit to the Executive Committee of the

appropriate college for approval a written statement of the end he has in view, the studies proposed for the attainment of that end, and the probable period of his residence at the University. He will be held as rigidly to his accepted scheme of work as are regular students to their prescribed course of study.

#### REQUIREMENTS FOR A SPECIAL STUDENT OVER TWENTY-ONE YEARS OF AGE

An applicant who is over twenty-one years of age and who is unable to meet the entrance requirements may be admitted as a special student by the Entrance Board provided he has first secured the approval of his proposed course of study by the Executive Committee of the college which he desires to enter. But students who are admitted as special students cannot become candidates for a degree until they have satisfied all entrance requirements.

## ADMISSION AFTER THE OPENING OF THE COLLEGE YEAR

Registration of new students for the first semester will close the second Tuesday after Registration Day. No applicant will be granted admission after that date except for special reasons, presented in writing and approved by the Executive Committee of the appropriate college, the instructors concerned and the Entrance Board.

A student who enters after the beginning of a semester is expected to employ a private tutor for a time sufficient to make up all back work.

## ADMISSION AT THE BEGINNING OF THE SECOND SEMESTER

In some of the colleges, courses that are given the first semester are repeated in the second semester. It is therefore possible to enter these courses at the mid-year.

It is often possible for a student who has been studying elsewhere to transfer to the University at the beginning of the second semester, since he can usually continue the work already begun. One wishing to make such a transfer should read carefully the first paragraph under Admission with Advanced Standing.

# REQUIREMENTS FOR ADMISSION

## THE GRADUATE SCHOOL

### CLASSES OF ELIGIBLE CANDIDATES

Admission to the Graduate School is open to all graduates of the Ohio State University and of the colleges and universities belonging to the Ohio College Association, as well as to the graduates of other colleges and universities of approved standing.

For the purposes of admission of its graduates to the Graduate School, an approved college must meet the following conditions:

1. It must have at least six professors engaged exclusively in college or university work.

2. It must require for admission a course of four full years of academic or high school preparation, or its equivalent—a total of fourteen units, in addition to the pre-academic or grammar school studies.

3. It must have a course of four full years and require at least one hundred and twenty semester hours for graduation.

4. It must have a productive endowment of at least $200,000.

Before entering upon graduate work in any department the applicant must present evidence to the effect that he has had the necessary prerequisite training that will enable him to pursue with profit the courses desired. **It must be remembered also, that admission to the Graduate School does not necessarily imply admission to candidacy for a degree.**

A graduate of a college not on the approved list may be admitted to the Graduate School, provided that his college course, when checked by the University Entrance Board, entitles him to a credit of not less than 90 semester hours. In all such cases, however, the residence requirement for the graduate degree will be correspondingly increased.

### CREDENTIALS FOR ADMISSION

An applicant for admission to the Graduate School must first secure a statement from the registrar or other officer of the university or college of which he is a graduate, which contains the following information: (1) the date of graduation of the applicant; (2) the degree received; (3) the list of courses completed in those subjects which the applicant wishes to pursue in his graduate work. This statement, together with a catalog of the institution of which the applicant is a graduate, should be sent to the University Entrance Board not less than two weeks (an earlier date is preferable) before the opening of the semester in which the applicant expects to register. If the credentials are satisfactory, an admission card to the Graduate School will be mailed promptly to the applicant. If the credentials are not satisfactory, or if further information is desired, the applicant will be notified at once by correspondence.

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## COLLEGE OF AGRICULTURE

### ADMISSION TO FOUR-YEAR CURRICULA

An applicant for admission must be a graduate of a high school of the first or second grade.

### REQUIREMENTS FOR AGRICULTURE

To obtain full standing applicants under twenty-one years of age must have credit by examination for fifteen units or a certificate of graduation from a high school of the first or second grade. It is strongly recommended that the following combination of units be presented: two in English; two in foreign language; two in mathematics; one in history; one in physics; and seven at large. An applicant for admission who does not present the recommended units in foreign language will be required to elect foreign language in his freshman year.

For admission **by examination** see page 28; **by certificate**, page 30.

No applicant under twenty-one years of age will be admitted to the college if he is conditioned in more than one unit. All

entrance conditions must be removed within one year after admission.

Credit for Farm Experience, not to exceed two units, will be granted only to male applicants on the following terms: for one unit, the applicant must have resided on a farm two successive years after he was twelve years of age and such residence must be certified on the high school certificate by the proper school official.

#### REQUIREMENTS FOR HOME ECONOMICS

Fifteen units from any first grade high school will be accepted, but it is expected that the following combination will be presented: three in English; four in foreign language; two in mathematics; one in history; one in physics; and four at large.

An applicant for admission who does not present these units will be required to carry courses in the University to make up the deficiency and this may delay her graduation.

### ADMISSION TO SHORT COURSES

No examinations will be required for the three-year courses in Agriculture or Horticulture, but the applicant must be at least seventeen years of age and, unless over twenty-one years of age, must satisfy the Entrance Board that he has had practical experience in agriculture or horticulture. This practical experience is interpreted as meaning one year of actual farm life—twelve consecutive months.

#### APPLICATIONS FOR ADMISSION

Candidates who expect to enter this course must obtain from the Entrance Board by mail, *an application blank for admission.* This blank should be filled and sent to the Entrance Board previous to the opening of the term.

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## COLLEGE OF ARTS, PHILOSOPHY AND SCIENCE

In compliance with the laws of the state of Ohio, the holder of a diploma from a first-grade high school in the state, will be admitted to the College of Arts, Philosophy and Science upon presentation of his high school certificate.

Other applicants may be admitted without examination on presentation of properly indorsed certificates covering fifteen units and graduation from such secondary schools as have been accredited or recognized by the University, or from approved

normal schools, or from the State Board of School Examiners.

For admission by examination see page 28; by certificate see page 30.

### DISTRIBUTION OF UNITS

In order to form a broad foundation for the course in Liberal Arts the following distribution of units in the high school is strongly recommended: three in English; one in history; one in algebra and one in geometry; one in physics or chemistry; one in biological science; three in foreign language; and four additional in these or other studies. If the distribution of units does not meet the above recommendation the student will be required to carry courses in the University to make up the deficiency and this may delay his graduation.

Applicants for admission who are over twenty-one years of age will be admitted in accordance with the provisions stated under "Admission as a Special Student." See page 32.

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## COLLEGE OF COMMERCE AND JOURNALISM

Admission to the College of Commerce and Journalism as a candidate for a degree is open to any person who has completed satisfactorily two full years of work in any college of the Ohio State University, or the equivalent amount of work in any college or university of approved standing.* Many of the courses offered in this college have as prerequisites one or more of the elementary or fundamental courses in American history, economics, journalism, political science, psychology or sociology. Applicants who are admitted to the college without these prerequisities must complete them satisfactorily before they can be granted admission to such advanced courses.

Applicants for admission who are twenty-one years of age or over, and are unable to meet the requirements for admission as regular students, may be admitted as special students, not candidates for a degree, upon presenting satisfactory evidence of their ability to pursue with profit the work offered in the

*Note: In general sixty semester hours is interpreted as the minimum for two years of academic work. In exceptional cases a slight concession may be made by the joint action of the Entrance Board and the Executive Committee of the College.

college. Such applicants are admitted by vote of the Executive Committee. They may not enter advanced courses having prerequisities without first having completed satisfactorily these prerequisite courses. All such students are held to the same degree of thoroughness in their work as students who are candidates for a degree.

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## COLLEGE OF DENTISTRY

An applicant for admission to the College of Dentistry and for the degree of Doctor of Dental Surgery must be a graduate of a high school of the first grade, a normal school or an accredited preparatory school and receive credit for fifteen entrance units.

For admission by certificate see page 30.

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## COLLEGE OF EDUCATION

The college is open on equal terms to both sexes. For complete entrance credit, an applicant for admission must be a graduate of a high school of the first grade or receive credit by examination for fifteen entrance units.

### DISTRIBUTION OF UNITS

As a basis for the most advantageous arrangement of a college course, applicants are advised to present the following units for admission: three in English, one in history, two in mathematics, one in physics or chemistry, four in foreign language, and four as choice may direct. If this work is not presented for entrance, the student's progress may be retarded as he will be required to carry courses in the University to make up the deficiency and he may not be able to obtain a degree in the usual four years.

For admission by examination see page 28; by certificate see page 30.

## COLLEGE OF ENGINEERING

The college is open on equal terms to both sexes. For complete entrance credit an applicant for admission who is under twenty-one years of age, must be a graduate of a high school of the first grade and receive credit by certificate for fifteen units; or he must receive credit by examination for fifteen units.

### DISTRIBUTION OF UNITS

Of these fifteen units, not less than three shall be in English; three in mathematics (including solid geometry); one in physics; two in some one language (other than English); and six shall be elective, and may include any subject given by any first-grade high school.

Applicants under twenty-one years of age may be admitted to the college with a deficiency of one unit.

An applicant over twenty-one years of age may be admitted with a total deficiency of two units.

For admission **by examination** see page 28; **by certificate** see page 30. For admission as a special student see page 32.

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## COLLEGE OF HOMOEOPATHIC MEDICINE

This college is open on equal terms to both sexes. Applicants for admission must present to the Entrance Board three official certificates:

An Ohio Medical Student's Certificate. This can be obtained from the Entrance Examiner of the Ohio State Medical Board, State House, Columbus, Ohio.

A Certificate of High School Work. The high school certificate must show that the student is a graduate of a high

school of the first grade, and must cover fifteen units for entrance.

A CERTIFICATE OF COLLEGE WORK. The college certificate must show that the student has at least sixty semester hours of credit exclusive of military drill or physical education, either in the College of Arts, Philosophy and Science of the Ohio State University or in an institution of acceptable rank. These credits must include the following: foreign language, eight semester hours, (German or French preferred); chemistry, twelve semester hours; physics, eight semester hours; biology, eight semester hours (general biology, botany, zoology, or physiology); English composition and literature, six semester hours. Adequate laboratory training will be required as a part of each science credit.

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## COLLEGE OF LAW

### CANDIDATES FOR A DEGREE

Graduates of the Ohio State University or of other approved universities or colleges, will be admitted upon their records and registered in the College of Law as candidates for the degree, Bachelor of Laws.

Other applicants for admission who are graduates of a high school of the first grade, or who have met the entrance requirements, fifteen units, by examination and have sixty hours credit in a college of this University or have completed two full years at an institution of recognized standing, will be admitted to the College of Law as candidates for the degree, Bachelor of Laws.

Students may, at the discretion of the Executive Committee of the College of Law, be admitted on condition. Such conditions shall in no case be in excess of four semester hours, and must in all cases be removed before the beginning of the student's third year of law.

### SPECIAL STUDENTS

Persons twenty-one years of age or over, who are unable to meet the requirements for admission as regular students, may be admitted as special students, not candidates for a degree,

upon presenting evidence of their ability to pursue with profit the study of law. Such candidates are admitted by a vote of the Executive Committee of the College of Law, and are held to the same degree of thoroughness in their work as are the regular students.

The student desiring to enter as a special student should submit in writing to the Dean during the summer preceding his entrance, a statement of his qualifications and experience, as the entrance of such students is not encouraged, and will only be allowed when clear evidence is given of ability to pursue the work.

## COLLEGE OF MEDICINE

This college is open on equal terms to both sexes. Applicants for admission must present to the Entrance Board three official certificates:

An Ohio Medical Student's Certificate. This can be obtained from the Entrance Examiner of the Ohio State Medical Board, State House, Columbus, Ohio.

A Certificate of High School Work. The high school certificate must show that the student is a graduate of a high school of the first grade, and must cover fifteen units for entrance.

A Certificate of College Work. The college certificate must show that the student has at least sixty semester hours of credit exclusive of military drill or physical education, either in the College of Arts, Philosophy and Science of the Ohio State University or in an institution of acceptable rank. These credits must include the following:

| First Year | First Semester | Second Semester |
|---|---|---|
| Foreign Language (French or German preferred) | 4 | 4 |
| English | 2 | 2 |
| Chemistry (general and qualitative) | 4 | 4 |
| Social Science | 3 | 3 |
| Zoology (101) | 3 | |
| Anatomy (102) | | 3 |

SECOND YEAR

| | | |
|---|---|---|
| Foreign Language (French or German preferred) | 4 | 4 |
| †Psychology (101-102) | 3 | 3 |
| Physics (103-104 or 105-106) | 4 | 4 |
| Chemistry (organic) | 5 | |
| Physiology (132) | | 3 |
| English | | 2 |

## COLLEGE OF PHARMACY

### REQUIREMENTS OF THE OHIO LAWS

At the 1915 session of the General Assembly of Ohio a law was enacted requiring that candidates for registration as pharmacist or assistant pharmacist shall meet certain educational requirements.

An applicant for certificate as pharmacist shall be not less than twenty-one years old, shall be a graduate from a course in pharmacy giving two years of work as prescribed by law, and shall have had two years of practical drug store experience. Any student taking a course in pharmacy longer than the two years prescribed by law may count each additional year successfully passed as one year of practical experience.

An applicant for certificate as assistant pharmacist shall be not less than eighteen years old, shall be a graduate of a course in pharmacy giving two years of work as prescribed by law, or shall have had one year of practical experience and have successfully passed one year of a course in pharmacy.

In explanation of the general requirements, just mentioned, it may be stated that the state laws governing the practice of Pharmacy in Ohio further prescribe that every person, before entering a pharmacy college, must secure a Student's Pharmacy Certificate issued by the Examiner of the Ohio State Pharmacy Board. This certificate issued by the Pharmacy Board certifies that the holder has satisfied the minimum educational requirements, as required by law, for admission to pharmacy colleges.

†Students who have not had their preparation at the Ohio State University, may offer a substitution for Psychology.

It is therefore a prerequisite for matriculation in any pharmacy college in Ohio recognized by the Board.

To obtain this certificate one must present evidence to the State Examiner, of having had at least two years of high school work or the equivalent of eight units. In lieu of a certificate from a high school the candidate may satisfy these requirements by passing examinations, before the Examiner, in subjects in which he is deficient.

Further information relating to the State regulations governing the issuing of the certificate and the practice of pharmacy may be obtained by writing to the Entrance Examiner or the Secretary of the Ohio State Board of Pharmacy, State House, Columbus, Ohio.

### PRACTICAL EXPERIENCE

Practical experience is time spent in a drug store in which physicians' prescriptions are compounded as prescribed by law.

A person who enters a drug store before attending college with the purpose of becoming a pharmacist, must be registered with the State Board of Pharmacy as an apprentice within ninety days after entering such employment. Persons having store experience before coming to college should see that such experience is recorded with the State Board of Pharmacy.

## REQUIREMENTS FOR ADMISSION TO THE COLLEGE OF PHARMACY

The College offers two courses of instruction, one covering a period of four years and the other two years with the following requirements for admission, which are identical for both courses:

## REQUIREMENTS FOR ADMISSION

An applicant under twenty-one years of age, must have credit by examinations for fifteen units or he must be a graduate of a high school of the first grade and must present a certificate of graduation describing in full at least fifteen units of secondary school work. Of these units presented, two shall be in English, one in history, two in mathematics, one in science, and two in foreign language.

In addition, in compliance with the law, each applicant must also present a certificate from the Entrance Examiner of the State Board of Pharmacy.

In order that there may be no delay in securing the Student's State Certificate, those persons expecting to enter school, should make an early application to the State Examiners for the state certificate and this with the high school certificate should be sent in advance, if possible, to the University Entrance Board in order that no delay in registering may occur.

Blank certificates and information concerning the entrance examinations may be obtained from the Entrance Board, Ohio State University.

### SPECIAL SHORT COURSE STUDENTS

Students who have completed the work for the first year of the Short Course, and who wish to pursue certain of the studies of the Long Course will be permitted to do so provided they are able to convince the Executive Committee and the Entrance Board of their ability to carry the work desired. Such students are classified as special students in the Short Course.

Such students will not be candidates for graduation but they are held to the same degree of thoroughness in their work as are the regular students, and will be expected to meet all of the rules and regulations exacted by the University.

## COLLEGE OF VETERINARY MEDICINE

To obtain admission without condition, applicants under twenty-one years of age must have credit by examination or certificate, for fifteen units from a high school, but applicants will not be admitted who are deficient in more than one unit of high school work.

The College of Veterinary Medicine does not insist on the requirement regarding graduation.

## APPLIED OPTICS

To obtain full standing, an applicant under twenty-one years of age must be a graduate of a high school of the first grade or receive credit by examination for fifteen units.

## PUBLIC HEALTH AND SANITATION

Graduates in Medicine of the Ohio State University and other recognized medical schools will be admitted upon their records to the course in Public Health and registered as candidates for the degree, Master of Science.

Any person holding the degree, Bachelor of Arts, or an equivalent degree, from the Ohio State University or from any other institution of like standing will be admitted and registered as a candidate for the degree of Master of Science, provided he has taken in his collegiate course one year's preliminary training in each of the following subjects: chemistry, physics, zoology, comparative anatomy, physiology, and pathogenic bacteriology.

Special students, not candidates for the degree of Master of Science who desire to fit themselves for some special field will be admitted to the course on the approval of the Graduate Council.

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## PUBLIC HEALTH NURSING

An applicant for admission to this course must be a graduate of a training school connected with a hospital, having not less than fifty beds at the time of graduation and giving not less than three consecutive years' course of training in general medical, surgical, obstetrical and pediatric nursing. The applicant must be a registered nurse, and possess at least a high school diploma or its equivalent.

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## SCIENCE NURSING

An applicant for admission to this course must be a graduate of a high school of the first grade or receive credit by examination for fifteen units.

Fifteen units from any first grade high school will be accepted, but it is expected that the following combination will be presented: three in English; four in foreign language; two in mathematics; one in history; one in physics; and four at large.

An applicant for admission who does not present these units will be required to carry courses in the University to make up the deficiency and this may delay her graduation.

For admission **by examination** see page 28; **by certificate** see page 30.

## SUMMER SESSION

The requirements for admission to work in the Summer Session in any college or the Graduate School, are the same as during the regular college year. (See the requirements for admission under each of the colleges and the Graduate School.)

## UNITS RECOMMENDED BY THE SEVERAL COLLEGES FOR ADMISSION

The table shows the distribution of units strongly recommended for admission to the several colleges. The University will accept for admission any 15 units from a first-grade high school. If the distribution of units does not correspond to that recommended by the college to which the student is admitted, he will be required to carry courses in college to make up the deficiency and this may delay his graduation.

| College | English | History | Mathematics | Science | Foreign Lang'ge | Extra | Total | Conditions Allowed | High School | Graduation | College Work |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Agriculture (except Home Economics) | 2 | 1 | 2 | 1 (Physics) | 2 | 7 | 15 | 1 | 1st or 2nd grade | Yes | |
| Home Economics | 3 | 1 | 2 | 1 (Physics) | 4 | 4 | 15 | 1 | | Yes | |
| Arts, Philosophy and Science | 3 | 1 | 2 | 1 (Physics or Chemistry) 1 in Biological Science | 3 | 4 | 15 | | 1st grade | Yes | |
| Commerce and Journalism | | | | | | 15 | 15 | | 1st grade | Yes | 60 hrs |
| Dentistry | 3 | 1 | 2 | 1 (Physics or Chemistry) | | 8 | 15 | | 1st grade | Yes | |
| Education | 3 | 1 | 2 | 1 (Physics or Chemistry) | 4 | 4 | 15 | | 1st grade | Yes | |
| Engineering | 3 | | 3 (incl. solid Geometry) | 1 (Physics) | 2 | 6 | 15 | 1 other than foreign language | 1st grade | Yes | |
| Homoeopathic Medicine | 3 | 1 | 2 | 1 (Physics) | 4 | 4 | 15 | | 1st grade | Yes | *60 hrs |
| Law | | | | | | 15 | 15 | | 1st grade | Yes | 60 hrs |
| Medicine | 3 | 1 | 2 | 1 (Physics) | 4 | 4 | 15 | | 1st grade | Yes | †60 hrs |
| Pharmacy | 2 | 1 | 2 | 1 | 2 | 7 | 15 | | 1st grade | Yes | |
| Veterinary Medicine | 2 | 1 | 1 | 1 | 2 | 8 | 15 | 1 | | No | |

*For collegiate requirements see Bulletin of College of Homeopathic Medicine.
†For collegiate requirements see Bulletin of College of Medicine.

# GENERAL REGULATIONS

### REGISTRATION

All students are required to register on the first day of each semester. All term bills, laboratory deposits, and fees required from students must be paid previous to and as a condition of registration.

Students are cautioned against trying to register without the necessary money for fees.

### ADMISSION TO CLASSES

A student will not receive credit for any subject carried in a class in which he has not been regularly registered by the proper registration officers.

Instructors shall not permit students to enter classes in their respective departments until notified by the Registrar that the student is regularly registered.

Class rolls are made up from enrollment cards issued by the Registrar, indicating the section of the class in which the student is enrolled. No change in the student's schedule can be made by the instructor without previously consulting the Registrar.

### PRECEDENCE OF CLASS WORK

Regular University classes shall have precedence over any special examination or exercise not provided for on the program or by regular Faculty action.

### PRESCRIBED ORDER OF STUDIES

All students except special students shall be required, where possible, to follow the prescribed order of studies in their courses, and in case of temporary irregularity shall be required to make their course regular as speedily as possible in the manner prescribed by the appropriate Executive Committee.

### AMOUNT OF WORK

No student shall be permitted to carry less than fifteen or more than eighteen hours each week of classroom work or its

equivalent without the consent of the proper Executive Committee; and no student conditioned in any study will be permitted to carry more than the regular work of his class during the following semester. When the amount of such work is not otherwise determined it shall be construed to mean fifteen hours a week. Where the privilege of carrying more than eighteen hours of work has been granted to any student, no favors shall be shown him in any of his classes on that account.

Each student will be held responsible for the performance of all work assigned him on his class card.

### CHANGE OF STUDIES

Every student is held responsible for the subjects on his class card. No study may be dropped or changed except by favorable action upon a formal request presented by the student to the appropriate committee of the college in which he is enrolled.

### RESIDENCE REQUIREMENTS

No undergraduate will be admitted to candidacy for a degree at any commencement who has not done the last year of work required for the degree in residence at that college of this University in which the degree is sought. Two summer sessions are considered the equivalent of one semester, and four summer sessions the equivalent of the year. Students who will be candidates for degrees at Commencement time must be registered in such candidacy not later than the first day of October of the academic year in which the degree is to be conferred.

### WITHDRAWAL FROM THE UNIVERSITY

Students who wish to withdraw from the University must make application to the Dean of the appropriate college for permission to withdraw in good standing. In order to retain his right to voluntary return, the reasons given for withdrawal must be satisfactory to the Dean, and must be so indorsed at the time the application is filed. The written permission of the Dean must be filed with the Registrar at once, that the proper entry may be made upon the University records. If permission to withdraw is withheld and the student absents himself from the University notwithstanding, he will sacrifice his right to voluntary return and can only obtain re-admission by petition to

the Executive Committee of the appropriate college, as in the case of students who have lost their standing by reason of conditions and failures.

No student may withdraw from the University within two weeks of the beginning of the final examinations.

Whenever any student, by withdrawal, either voluntary or on account of disciplinary reasons, ceases to be a member of the University, his parents or guardian will be notified of the fact.

### EXCUSES FOR ABSENCE

All absences of individual students must be accounted for to the head of the department under which the absence occurs and in all possible cases permission must be obtained previously.

Whenever a student is absent from a class during four consecutive recitations, it shall be the duty of the instructor to report that fact to the registrar's office without delay.

Excuses will not be granted for absence of more than two weeks' standing unless the absence has been continuous.

### DELINQUENCIES

Delinquencies on the part of students, such as tardiness, absence, deficiencies, or offenses against good order, in the several departments of instruction, shall be dealt with by the heads of the departments in which they occur. Flagrant and incorrigible cases shall be reported to the President.

### A STUDENT'S LOCAL ADDRESS

Each student shall at the beginning of the year give in writing his or her local address to the Registrar, and shall promptly report all subsequent changes of address.

### USE OF TOBACCO PROHIBITED

The use of tobacco in any form in the lecture rooms, halls, corridors, doorways, stairways, laboratories and libraries of the University is prohibited.

### NON-PAYMENT OF BILLS

No student will be allowed University credit at the end of any semester when unpaid bills, properly attested, are filed against him or against any organization of which he is a member.

### REPRESENTING THE UNIVERSITY

No student or body of students of this institution shall be permitted to take part in any public theatrical performance not under the auspices of the University while wearing the uniform or bearing the arms or accoutrements of the University Regiment, or in any other manner publicly identifying themselves as students or representatives of the University, except with the previously obtained permission of the Faculty or of the Faculty Committee on Amusements and Receptions.

## EXAMINATIONS AND STANDING

A final written examination shall be held for all undergraduate students in all courses, except purely laboratory and seminary courses, in which a final examination shall be optional with the head of department.

The standing of undergraduate students in each study shall be reported at the end of each semester as M—merit or superior, G—good or high pass, A—average pass, P—pass, C—conditioned, F—failed, D—deferred or incomplete.

The standing M, G, A or P, indicates that the student has full credit for the semester's work in the study in which this standing is obtained.

The standing D—deferred, means that the work of the student is qualitatively satisfactory in the study in which this standing is obtained, but that a remnant remains incomplete for reasons beyond the control of the student.

The report K—credit, shall be used only for work not done in regular class at the University.

The standing C—conditioned, indicates that full credit has not been earned. The condition may be removed by one or more of the following methods at the discretion of the instructor: (a) by satisfactorily completing the work in which the student is conditioned; (b) by passing a re-examination; (c) by doing sufficiently good work in the following semester, if the work is continuous; but if the work of the second semester is not passed, both semesters shall be reported as "failed."

The standing F—failed, indicates that the student has obtained no credit whatever for the semester's work in which the mark is given. The student must at the first opportunity, re-

peat in class the study in which he has failed. But a student who has failed in an elective study may be excused from repeating such study, by the Executive Committee of his college. In case of failure in any continuous study, the work of the semester in which the failure is incurred must be repeated in class before any subsequent semester's work in that study can be commenced. Unexcused absence from any regular examination is construed as failure therein.

### PENALTY FOR CHEATING IN EXAMINATIONS

The minimum penalty for cheating in examinations shall be failure in the course in which the cheating occurs and an addition to the requirements for graduation of a number of hours equal to the number obtainable in said course. For a second offense or in the case of a third or fourth year student for either the first or second offense the minimum penalty shall be suspension from the University for one semester.

### STUDENTS ON PROBATION

Any student who fails at the end of any semester to secure full credit for two-thirds of his work shall be put on probation for the succeeding semester of his residence at the University with restricted work to be determined by the Executive Committee in each college. The Executive Committee of a college may put a student on probation at any time.

### STUDENTS DROPPED FROM THE UNIVERSITY

During the time of probation if a student shall incur failures amounting in any semester to more than one-third of his work, or conditions and failures amounting to one-half of his work or conditions alone amounting to two-thirds of his work, he shall thereby cease to be a member of the University and shall be so notified by the Dean of the college in which he is registered and a notice shall be sent to the parent or guardian of the student.

If, for any cause, the preparation, progress, or success of any student in the work assigned him be found unsatisfactory, the President may remove him from a class or dismiss him from the University.

### REPEATING COURSES

Students repeating a study in which they have obtained credit shall be subject to examination in it the same as if they had not previously obtained credit.

# FEES AND EXPENSES

### GENERAL CHARGES

All University dues must be paid at the opening of each semester as a condition of admission to classes. Registration is not complete until the fees have been paid. Students are cautioned against trying to register without the necessary money for fees and required deposits. No student has any privileges in the classes or laboratories until all fees and deposits are paid.

INCIDENTAL FEE—The fee for all students is fifteen dollars a semester, except as indicated below.

For those students enrolled in the three-year courses in the College of Agriculture, the fee is ten dollars each term or twenty dollars a year.

The fees for the professional colleges are as follows:

College of Law—$30.00 each semester.

College of Medicine—$50.00 tuition and $25.00 laboratory fees each semester.

Public Health Nursing—$15.00 each semester.

Science Nursing—$15.00 each semester with the usual deposits for laboratory supplies.

College of Homoeopathic Medicine—$50.00 tuition and $25.00 laboratory fees each semester.

College of Dentistry—First year, $50.00 each semester with the usual deposits for laboratory supplies; Second, Third, and Fourth years—$50.00 tuition and $25.00 laboratory fees each semester.

Note—No part of the laboratory fees in the Colleges of Medicine, Homoeopathic Medicine and Dentistry is returnable.

Applied Optics—First and Second years, $15.00 each semester; Third and Fourth years, $50.00 each semester.

### ADDITIONAL FEE FOR LATE REGISTRATION

Former students who do not pay their registration fees until the third day of the first semester, and the second day of the

second semester, must pay one dollar additional. For each day of delinquency thereafter, fifty cents is added.

#### FEES FOR GRADUATE STUDENTS, SCHOLARS AND INSTRUCTORS

Graduate students, with the exception of Graduate Assistants and Scholars are subject to the same requirements relative to fees as undergraduates. Graduate Assistants and Scholars are not required to pay the incidental fee or the laboratory fees.

A member of the instructional force (above the grade of student assistant) who pursues courses for credit in the University is exempt from the payment of fees, provided the total of credit hours for such courses in any one semester does not exceed one-half of the total permitted to full-time students; but this exemption does not apply to laboratory supplies, diploma fees, nor to the tuition fee in a college having such a fee.

(The President ruled that a "Graduate Assistant" is a student, and that the existing rule in regard to Graduate Assistants is not affected by the above rule.)

## OTHER EXPENSES

#### THE OHIO UNION

A fee of one dollar a semester is paid by all male students at registration. This entitles the student to all the privileges of the Union consistent with the Constitution and House Rules governing it.

#### LOCKER FEE

The gymnasium is free to all students, but those desiring to use a locker are charged a fee of two dollars a semester, which includes the rental of towels.

#### LABORATORY DEPOSIT

Students are required to pay for all materials consumed in laboratory work. To meet the cost of these materials a deposit ranging from two to fifteen dollars for each course requiring such supplies is made at the Bursar's office before the student can enter the laboratory. All laboratory supplies are sold at the Laboratory Supply Store, Chemistry Hall, to students, at cost to the University, and charged against the deposit.

Any unused part of the deposit is refunded at the end of the semester.

Students should present their class cards to the Bursar when they pay laboratory deposits.

Instructors shall not permit students to engage in laboratory work unless first shown a receipt from the Bursar for deposits paid.

### COST OF A YEAR'S WORK

One of the most perplexing questions that confronts a prospective student is what the course is going to cost him a year.

The total cost of a year's work will depend considerably upon the course pursued. In some courses, such as chemistry, considerable material is used by the student, and this must be paid for by him. Engineering students must have a set of drawing instruments, which costs about $20.00. The cost of books is an item which varies greatly with the course. In general, it may be said that the legitimate cost per year ranges from $375 to $400 exclusive of traveling expenses.

In order to furnish more specific information, there is listed below an estimate of the average payments required by the University for the freshman year of the various colleges and an estimate of the cost for room and boarding at a safe price. These two items are sometimes reduced slightly where two students occupy the same room and where boarding clubs are economically managed. One half of the fees are paid to the University at the beginning of each semester.

### COLLEGES OTHER THAN PROFESSIONAL COLLEGES

| | |
|---|---|
| Incidental fee | $ 30 00 |
| Ohio Union | 2 00 |
| Gymnasium locker | 4 00 |
| Deposits to cover laboratory materials and breakage | 20 00 |
| Uniform, gloves and shirt | 15 00 |
| Books | 20 00 |
| Board—(36 weeks at $3.50 per week) | 126 00 |
| Room rent, at $8.00 per month | 72 00 |
| General expenses | 100 00 |
| Total | $389 00 |

The item of *general expenses* in the above estimate is always subject to the personal habits of the individual, and varies according to the degree of economy exercised.

Note—In order to meet all the necessary expenses of registration, books, uniform, and other expenditures incident to securing a room and board, a student should come prepared to expend from sixty-five to seventy-five dollars during the first ten days of a semester. After that period, his board and room rent will constitute the major part of his expenses.

### PENALTIES

Election-cards of students in the Colleges of Agriculture, Arts, and Education, who were in residence the previous year, that are not filed before September 1st, will be accepted only upon payment of $1.00.

Changes at the request of the student, will not be made in these cards after September 1st, except on the payment of $1.00 for each change.

These fees in exceptional cases, may be remitted by the Executive Committee of the College.

### FEE FOR SPECIAL EXAMINATIONS

Any examination desired at a time other than that specified in the official schedule can only be taken with the permission of the dean of the college and the instructor concerned after the payment of a fee of $2.00 to the Bursar of the University.

### FEE FOR SPECIAL RE-EXAMINATIONS

With the permission of the dean of the college and the instructor concerned, conditions may be removed at a time other than the regularly scheduled re-examinations. In case a re-examination is given at any other than the scheduled time, a special fee of $2.00 must be paid to the Bursar of the University before such re-examination is given.

### GRADUATION FEE

A fee of five dollars, to cover expense of graduation and diploma, is required of each person receiving one of the bachelor degrees from the University, and this fee must be paid on or before the last Friday before Commencement. A like fee of ten dollars is charged each person receiving one of the higher graduate degrees.

### RETURN OF FEES

Fees are not returnable except in case of sickness and causes entirely beyond the control of the student. No portion of the fees shall be returned for voluntary withdrawal of the student or enforced withdrawal thirty days after registration. Students withdrawing under discipline forfeit all rights to the return of any portion of the fees. In no case shall more than one-half the fee be refunded.

## ASSISTANTSHIPS AND SCHOLARSHIPS

### GRADUATE ASSISTANTSHIPS

To encourage graduates of this University, and of other similar and approved institutions, especially those in Ohio, to continue their studies and to undertake advanced work leading to the higher degrees, the University has established assistantships in several departments. These demand from one-quarter to one-half of the time of the student for laboratory and other similar assistance—as far as possible along the line of his major subject. The remainder of his time is given to graduate work. The assistantships pay from $250 to $300 for the academic year and in addition all fees are remitted, except a diploma fee, for those students who receive degrees. At present there are such assistantships in the Departments of Agricultural Chemistry, American History, Bacteriology, Botany, Chemistry, Economics, English, European History, Geology, German, Mathematics, Physics, Psychology, Romance Languages, Zoology, and a few others in technical and professional colleges. Appointments to all assistantships are made annually in April or May for the following year. Students desiring such appointments can obtain application blanks by addressing the Dean of the Graduate School. Application must be filed not later than March 15th.

### SCHOLARSHIPS AND FELLOWSHIPS

In addition to the Graduate assistantships, a limited number of scholarships and fellowships have also been established. The scholarships are open to students having a baccalaureate

degree from an approved institution, and have a value of $250 with exemption from all fixed fees. The fellowships on the other hand are open only to students who have at least the Master's degree or its equivalent, and have a value of $500 with like exemption from all fixed fees. Scholars and fellows are selected on a basis of merit and must devote all their time to graduate work. Candidates for these positions should file their applications not later than March 15th. Application blanks may be obtained by addressing the Dean of the Graduate School.

### THE STILLMAN W. ROBINSON FELLOWSHIP

This fellowship endowed by Stillman W. Robinson, the late Professor of Mechanical Engineering, for the encouragement of graduate research in Engineering, has a value of $500 annually and is open to graduates in Mechanical, Civil and Electrical Engineering.

The holder of this fellowship must devote his entire time to graduate work. This should lead to the Master's or the Doctor's degree under the general regulations which obtain in reference to these degrees. For further information or for application blanks address the Dean of the Graduate School or the Secretary of the College of Engineering.

All applications should be filed with the Dean of the Graduate School not later than March 15th.

### E. I. DUPONT DE NEMOURS FELLOWSHIP

Through the generosity of E. I. duPont de Nemours and Company of Wilmington, Delaware, and in recognition of the services of colleges and universities in training chemists for the emergency of the war, fellowships in chemistry have been established in a number of institutions, one of which is available at the Ohio State University.

The holder of the fellowship must be prepared to engage at once in active research upon a problem distinctly chemical in character, there being no further limitations upon the fellowship. The stipend is $750 per annum, and it is expected that at the conclusion of the year the holder of the fellowship will be able to present his research as a thesis for the degree of Doctor of Philosophy. The donors have not assumed obligation to continue the fellowship beyond the current year, but it is hoped that it will be renewed.

### SHEPHERD'S SCHOLARSHIP

The Philadelphia Wool and Textile Association offers a scholarship of one hundred and fifty dollars to a disabled soldier appointed by the Faculty of the Department of Animal Husbandry, who wishes to specialize in sheep husbandry work. This scholarship requires that the applicant be a college graduate, and provides for him to receive special work in sheep husbandry subjects during the entire year as his major line of work.

### FREE SCHOLARSHIPS

Two types of free scholarships are offered in the College of Agriculture:

(1) Scholarships good for four-year courses in the College of Agriculture.

(2) Scholarships good for the three-year courses in Agriculture and Horticulture.

### FOUR-YEAR SCHOLARSHIPS

Twenty of these scholarships are assigned to each of the four districts into which the state is divided by the State Superintendent of Public Instruction for the purpose of supervising agricultural instruction given in public schools.

Each scholarship is good for four years, and five of them become available in each district each year.

These scholarships are awarded to graduates of first and second grade high schools, through a competitive examination in high school agriculture that is held under the supervision of the State Supervisors of Agricultural Education.

### SHORT COURSE SCHOLARSHIPS

Three of these scholarships are assigned to each county in the state. Each scholarship is good for three years, and one becomes available each year.

These scholarships are awarded under rules and regulations of the State Agriculture Commission, as prizes in the Junior Contest work conducted by the Commission.

### VALUE OF SCHOLARSHIPS

The scholarships cover the University fixed fee. In the short courses a student saves $20 per year, and in the four-year courses, $30 per year.

For further information concerning these scholarships address the Dean of the College of Agriculture, The Ohio State University, Columbus, Ohio.

### STUDENT AID

Through the munificience of Hon. R. P. Scott, of Cadiz, and the late J. McLain Smith, a certain sum is available each year for the assistance of worthy students. Students who have proved their ability to maintain a high order of scholarship and who are of high character and worth are given the preference in the award.

### SELF-SUPPORT

There is a large amount of work upon the University farm which is assigned to students, preference being given to those who are studying Agriculture. *But the University cannot promise work to all applicants.* Many students find work in private families, in offices, and in various occupations, by means of which they defray a portion of their expenses. A person of ability and energy who is a master of a trade or who can do good work of any kind, can generally find employment, but prospective students are cautioned against depending wholly upon such uncertain sources of income.

Students should distinctly understand that where they attempt entire or partial self-support they should lengthen the term of study. An employment bureau is maintained at the University Y. M. C. A. in Ohio Union, where the names of those seeking work and of those desiring workers are recorded. Students should report to the Executive Office from time to time as to their needs and their work. This will enable the authorities to be more helpful than would be possible otherwise. Very much depends, however, on the individual's power of initiative. Students should not come to the University expecting others to find places for them.

Self-support does not excuse students from military drill.

# LIVING ARRANGEMENTS

The President shall have authority to supervise the living arrangements of students not residents of the city of Columbus, and to order the immediate withdrawal of any student from any boarding or lodging house in which he deems the surroundings are undesirable.

### ROOMS AND BOARD

The University does not possess any dormitory facilities for men.

Boarding clubs are formed in the neighborhood of the University. Furnished rooms accommodating two students, can be obtained at one dollar to a dollar and a half for each student, and the cost of the table board in the clubs and restaurants near the University is three dollars and twenty-five cents to four dollars a week. Board for men can be secured at the Ohio Union at reasonable rates.

Board with furnished rooms can be obtained in private families within convenient distance from the University at rates varying around six dollars a week.

### CHURCH HOMES

Several denominations have established church homes near the University.

The Presbyterian Home for Men is located on 10th Avenue, the Baptist Home for Men on 11th Avenue, and the Newman Club for Catholic Men is located on 15th Avenue.

## WOMEN STUDENTS

The Ohio State University is open to women students upon the same conditions and by the same methods of registration offered to men students. Within twenty-four hours after formal registration, every young woman must also register with the Dean of Women at her office in the Home Economics Building.

### LIVING ARRANGEMENTS FOR WOMEN

It is recommended that women students arrange for a regular boarding place and be dependent neither upon the restaurants in the vicinity nor upon the cooking of their own meals. A list of approved houses for women with some indication of the character and price of rooms may be obtained from the Dean of Women after July first, and additional addresses can be obtained in September upon application. This is a list of houses where only women are taken as roomers and where a parlor is available for callers. As renting a room by mail is not satisfactory, the University would advise either a preliminary visit to the city for that purpose or arrival a day or two before registration. There should always be a definite understanding with the householder as to rates, times of payment, vacation charges, the period for which the room is engaged, and the privileges and rules of the house. Whenever a room not on the approved list is desired or whenever removal is contemplated, the Dean of Women should be communicated with and her approval obtained before engaging rooms.

### SELF-SUPPORT FOR WOMEN

Women students sometimes maintain themselves in college by securing room and board in exchange for service in the home. Students desiring such employment and persons desiring student-help may register with the Dean of Women who will advise all students who desire employment. It must be recognized, however, that this is an unsatisfactory method and leaves the student little time for academic work.

During the college year the Dean of Women holds office hours every week-day except Saturday, in her office in the Home Economics Building. At such times she welcomes all women students who care to come to her, whether for advice, information, or an informal talk.

### DORMITORIES FOR WOMEN

**Oxley Hall**, the hall of residence for women, accommodates seventy-two students. The hall contains suites, single and double-rooms, with a students' sitting-room, dining-room, parlor, sun parlor, and laundry, this latter for the use of the students two days a week. The Hall is governed by Student

Government with the advice and supervision of the House Superintendent. For particulars, including rates, address House Superintendent, Oxley Hall, Columbus, Ohio.

**St. Hilda's Hall** has been provided for the women students of the Episcopal Church under the government of the bishops of Ohio with a local house committee, consisting of church women identified with the University. For information, address Superintendent of St. Hilda's Hall, 169 W. 11th Avenue, Columbus, Ohio.

**South Hall,** a residence for women, accommodates sixty-six students. For information, address Superintendent of South Hall, 196 W. 10th Avenue, Columbus, Ohio.

### THE HEALTH OF WOMEN STUDENTS

It is the purpose of the University to safeguard and promote the health of students in every reasonable way. The Director of Physical Education for Women holds regular office hours for consultation and advice, and the College of Homoeopathic Medicine holds a clinic for women from one to three o'clock every Monday and Thursday.

Lectures on the conservation and promotion of health are given to all freshmen, and exercises for its maintenance and development are offered in the gymnasium. All students are required to take a physical examination in the Fall, and must report during the first two years to the Physical Director.

# STUDENT INTERESTS AND ACTIVITIES

## OHIO UNION

**The Ohio Union** is the social center for men on the University Campus. Its aim is to offer an opportunity for close comradeship among Ohio State men. It affords a college home for every student, where he may bring his parents and friends, and find a comfortable place in which to spend his leisure hours. It has been a strong element in building up a spirit of loyalty to the University. The Union is the center of all student interests and activities, and is the meeting-place on the campus for all men's organizations.

This building with its furnishings, cost $105,000. The main floor contains the office, a spacious lobby, and a writing room. On this floor is a visitors' room, check room, and recreation hall. The basement contains a barber shop, a private dining-room, and a large dining-room which will seat at least four hundred persons.

On the second floor are the offices of the Alumni Association, Y. M. C. A., and University Pastors' rooms, committee rooms, the offices of the Student Publications, and a large trophy hall which occupies the central portion of this floor. On the third floor is the Auditorium.

The Ohio Union is under the direct control of a Board of Overseers, composed of one trustee member appointed by the Board of Trustees, one faculty member appointed by the President, one alumnus member elected by the Alumni, and four student members elected by popular vote of the student body. This Board has in charge the care and management of the building.

## RELIGIOUS ORGANIZATIONS

The religious organizations of the University occupy a prominent place in University life.

**The Young Men's Christian Association** has a membership of over five hundred men, and is affiliated with the World's

Student Christian Federation. Regular meetings are held on Thursday evenings, and there are also frequent meetings for the promotion of good fellowship and social intercourse. Systematic courses in Bible study are offered. The office of the Young Men's Christian Association is located in Ohio Union.

At the opening of the college year, the Association aids the new students in obtaining desirable rooms and boarding places. The Association renders this service to the University in return for the financial aid that it receives from the University Trustees. It also maintains an employment bureau, through which students may be able to find work to enable them to partially maintain themselves in the University.

**The Young Women's Christian Association** holds weekly meetings and regular Bible and mission-study classes. It keeps in touch with the National Association work by sending delegates to the yearly conference.

**The Newman Clubs** of the University are formed for the benefit of the Roman Catholic men and women in the University.

**The Menorah Society, The Ohio State Zionist Society** and the **Perez Society** gather into their organizations students of the Jewish faith.

### UNIVERSITY PASTORS

The Presbyterian, Methodist and Baptist Churches have stationed pastors at the University to serve the students of their respective churches and others who may desire it. Parents and prospective students are invited to write to them at any time. Local pastors of other denominations also take a sympathetic interest in those who attend their churches.

# STUDENT ACTIVITIES

### ELIGIBILITY

Under the rules of the University Faculty, the officers of all student organizations must meet the requirements of the Western Conference eligibility rules for students participating in intercollegiate athletics.

The members as well as the officers of the following organizations must meet these eligibility rules: student councils, dramatic clubs, glee clubs, musical organizations, staffs of publications, managers of athletic teams, class officers and cheer leaders. The officers of all student organizations must meet the eligibility rules.

In brief these rules are as follows: the candidate must have been in residence at this University for one academic year; meet the entrance requirements (15 units) for the College of Liberal Arts; be registered in the University and carrying full work, at least fifteen hours; have credit on the University records for thirty semester hours and have no conditions or failures standing against him.

### STUDENT COUNCIL

**The Student Council** is the representative organization of the students of the University. It is composed of representatives from the classes as follows: six seniors, five juniors, four sophomores and one freshman, who are elected by popular vote by the classes which they represent. It has under its control all class elections, class contests, class customs and privileges.

Some of the established customs are: the Freshman-Sophomore Cane Rush in September, the Freshman-Sophomore Tug-of-War in May and the requiring of all Freshmen to wear a uniform gray cap.

### WOMEN'S COUNCIL

**The Women's Council** takes special supervision of the various activities of the women in the University. It is composed of four seniors, four juniors, four sophomores, and three freshmen.

## HONORARY ORGANIZATIONS

**Sigma Xi**—The Omega Chapter of the honorary scientific society of Sigma Xi was established at this University in 1898. Students who show marked ability in scholarship and research are elected to membership.

**Phi Beta Kappa**—The chapter, Epsilon of Ohio, of the honorary society of Phi Beta Kappa was established at this University in 1904. A small number of seniors and juniors in the College of Arts, Philosophy and Science are elected each year to membership. The election is based upon high scholarship.

**Order of the Coif**—An honorary society for students in the College of Law, was established at this University in 1914.

**Eta Kappa Nu**—Gamma Chapter of Eta Kappa Nu was established at this University in 1907. This is an honorary society for electrical engineers.

**Gamma Phi**—A chapter of Gamma Phi was established at this University in 1902. This is an honorary organization for students who have been prominent members of athletic teams.

**The Sphinx**—This honorary senior society was established at the University in 1907. Its membership is confined to seniors who have been leaders in student organizations and activities. It is self-perpetuating, and its members are chosen on Link Day, which is held in May each year.

**Mortar Board**—An honorary senior society for women, was founded in 1915. Its membership is confined to women who have been leaders in student activities.

**Bucket and Dipper**—This honorary junior society was founded in this University in 1907. Its members are chosen each spring from men who have been prominently identified with college activities.

**The Chimes**—An honorary junior society for women was founded in 1918. Its members are chosen from women of the Junior class who have been prominently identified with college activities.

**Delta Sigma Rho**—The Ohio State University Chapter of Delta Sigma Rho is composed of men who have participated in intercollegiate debate.

**Phi Lambda Upsilon**—The Eta Chapter of this honorary chemical society was established at this University in 1911.

**Sigma Delta Chi**—Honorary Journalistic society for men.

**Theta Sigma Phi**—Honorary Journalistic society for women.

**Phi Upsilon Omicron**—Honorary society for students in Home Economics.

**Phi Delta Kappa**—Honorary society for students in Education.

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## ATHLETICS

The Athletic Board consists of nine members: five faculty members, appointed annually by the President of the University; two alumni members, elected annually by the Alumni; and two student members, elected annually by the members of the Athletic Association.

The immediate direction of intercollegiate and intramural Athletics is in the hands of the head of the department of Physical Education who is responsible to the board of control. He arranges all schedules of games, supervises all trips of athletic teams and promotes a general participation in all forms of outdoor athletics among students of the University.

Associated with the head of the department, are the Director of Football and Intramural Athletics and the Director of Track Athletics and Soccer Football. Each of these directors has the rank of professor and is a member of the University Faculty.

The various fields of athletic interest are developed and encouraged. Intercollegiate teams are maintained in foot-ball, base-ball, basket-ball, track athletics, soccer and tennis.

The Athletic interests of the University are under the direction of the Department of Physical Education. Intramural Athletics are under the control of the department. Intercolle-

giate Athletics are under the direct control of the Athletic Board.

Through a system of intramural athletics, contests are held between leagues organized in the various departments of the University, and all students have an opportunity to participate in athletics under competent supervision.

The Ohio State University is a member of the Western Athletic Conference, which is composed of the following institutions: Chicago, Illinois, Indiana, Iowa, Michigan, Minnesota, Northwestern, Ohio State, Purdue, and Wisconsin.

The Western Conference eligibility rules govern the participation of students in all intercollegiate games. In brief the rules are as follows: The candidate must have been in residence at this University for one academic year, and meet the entrance requirements (15 units) for the College of Liberal Arts. He is required to be registered in the University and carrying full work, at least fifteen hours. He must have credit on the University records for thirty semester hours and cannot have any unremoved conditions or failures against him. These rules are strictly adhered to and every athletic team that represents the University is officially certified by the University Registrar.

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## PUBLICATIONS

**The Ohio State University Monthly** is published in the interest of the Alumni and former students of the University.

**The Ohio State Lantern** is a daily University newspaper, and is published five times a week during the college year. The Lantern is under the immediate direction of the Department of Journalism, and its staff is composed of students in the classes in Journalism.

**The Agricultural Student** is published monthly by students in the College of Agriculture.

**The Makio** is the college annual, and is published by the Junior Class in the month of May.

The Sun-Dial is published monthly and is partially serious and partially humorous in its contents.

The Veterinary Alumni Quarterly is published during the calendar year by the Alumni Association of the College of Veterinary Medicine. It is a technical publication in the interests of Veterinary Medicine.

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## STUDENT ORGANIZATIONS

The University has a large number of organizations, covering every field of student interest and activity.

### LITERARY SOCIETIES

The literary societies are the Athenaean, La Boheme, Jeffersonian, Philomathean, Veterinary Medical, Townshend, Delphic and the Osa Club.

### DEBATING LEAGUE

The University is a member of the Tri-State Debating League which was organized in 1905, and includes the University of Illinois, the University of Indiana, and the Ohio State University. A public debate is held each year. The debaters are chosen by competitive test, and any student in the University is eligible to compete.

### SCIENTIFIC AND TECHNICAL SOCIETIES

There are numerous scientific and technical societies which include in their membership both student and faculty members. Among these are the Student Branches of the American Institute of Electrical Engineers, the American Institute of Mechanical Engineers, and the American Institute of Mining Engineers, the American Society of Agricultural Engineers, the Archeaological Club, the Architectural Club, the Biological Club, the Ceramic Society, the Chemical Society, the Civil Engineers' Club, the Home Economics Club, the Forestry Society, the History Club, the Classical Club, the Horticultural Society, the Downing Club, the Pharmaceutical Society, the Philosophy Club, the Physical Club, the Political Science Club, the Psychology Club, the Commercial Club, the Schoolmasters' Club, the

Forum, the Saddle and Sirlion Club, the Cross-Country Club, the Dental Clinic Club, and the Pen and Brush Club.

### DRAMATIC ORGANIZATIONS

The dramatic organizations of the University are four in number. Browning, the Strollers, Deutscher Verein, and Le Cercle Dramatique. Places in the various plays are secured by competitive try-outs, which are held early in the college year.

### MUSICAL ORGANIZATIONS

The Musical Clubs of the University are three in number—the Men's Glee Club, the Girls' Glee Club, and the University Orchestra. Membership in these clubs is secured by competitive try-outs.

The Choral Society is composed of two hundred voices. It meets each week for practice under the direction of a competent instructor, and presents an oratorio during Commencement Week.

### THE UNIVERSITY BAND

The University Band is an organization of sixty-four musicians. It belongs to the Military Department of the University, and is under the direction of an efficient instructor.

### THE COSMOPOLITAN CLUB

The Cosmopolitan Club is a fraternal organization composed of members of the various nationalities who are enrolled in the University. The local chapter is affiliated with the National organization of Cosmopolitan Clubs of the United States.

### SOCIAL AND SECTION CLUBS

Social and Section Clubs—There are many clubs that are organized largely for social purposes and the furthering of good fellowship among students who come from the same cities and counties of the state.

### GREEK LETTER SOCIETIES

The following Greek letter societies have chapters in this University: Phi Gamma Delta, Phi Kappa Psi, Sigma Chi, Phi Delta Theta, Chi Phi, Beta Theta Pi, Sigma Nu, Alpha Tau Omega, Sigma Alpha Epsilon, Phi Delta Phi, Delta Tau Delta, Kappa Sigma, Alpha Zeta, Delta Chi, Delta Upsilon, Alpha

Gamma Rho, Acacia, Alpha Psi, Delta Theta Sigma, Sigma Phi Epsilon, Phi Delta Chi, Alpha Sigma Phi, Sigma Pi, Alpha Pi Upsilon, Alpha Chi Sigma, Triangle, Zeta Beta Tau, Omega Tau Sigma, Pi Kappa Alpha, Delta Theta Phi, Tau Epsilon Chi, Alpha Rho Chi, Epsilon Psi Epsilon, Alpha Phi Alpha (for colored students).

Medical and Dental Fraternities—Alpha Mu Pi Omega, Phi Rho Sigma, Alpha Kappa Kappa, Phi Chi, Xi Psi Phi, Psi Omega, Pi Upsilon Rho, Alpha Omega Alpha, and Omicron Kappa Upsilon.

The Women's Fraternities are as follows: Kappa Kappa Gamma, Kappa Alpha Theta, Pi Beta Phi, Delta Delta Delta, Delta Zeta, Delta Gamma, Alpha Phi, Phi Mu, Alpha Gamma Theta, and Alpha Xi Delta.

### RULES GOVERNING PLEDGING AND INITIATION INTO FRATERNITIES

**I—Initiation:**

No fraternity or sorority may initiate any student until he shall have fulfilled the following conditions:

(1) He shall have been in residence in the University for two semesters, or the equivalent thereof and shall have registered for the third semester.

(2) He shall have obtained twenty-four hours credit for work done in this University.

**Exception**—Students in the College of Law shall be required to obtain twenty-one, instead of twenty-four hours credit.

**II—Pledging:**

No fraternity or sorority shall pledge a student to membership until the requirements for registration in the University shall have been fulfilled.

**III—Initiation of Students Entering With Advanced Standing:**

For students entering the University with advanced credit amounting to twelve hours or more, the prerequisites for initiation shall be twelve hours credit for work done in this University, residence for one semester, and registration for their second semester's work.

IV—Residence in Chapter Houses:

During any academic year no student, not a member of the fraternity in question, may room in the chapter house of a chapter whose members during the preceding year have maintained a scholarship standing of less than 150 points (computed by the system used in obtaining ratings for the scholarship cup); this rule to go into effect at the beginning of the academic year 1918-1919.

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